

AGENDA

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

May 9, 1992

SECTION I - GENERAL AND ACADEMIC MATTERS

- A. Approval of Minutes of March 5, 1992, Meeting
- B. Establishment of Next Meeting Date, Time, Location
- C. President's Report
- D. Approval of Amended Mission Statement

SECTION II - FINANCIAL MATTERS

- A. Approval of Schedule of Student Fees 1992-93
- B. Approval of Miscellaneous Fees
- C. Approval of Current and Plant Fund Budgets
- D. Approval of Disability Insurance Rates for 1992-93
- E. Approval of Life Insurance Rates for 1992-93
- F. Request for Approval for Lease of Land in New Harmony
- G. Approval of Budget Appropriations, Adjustments, and Transfers

SECTION III - PERSONNEL MATTERS

- A. Approval of Personnel Actions

SUPPLEMENTAL INFORMATION
UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES

May 9, 1992

SECTION I - GENERAL AND ACADEMIC MATTERS

- A. APPROVAL OF MINUTES OF MARCH 5, 1992, MEETING**
- B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION**
- C. PRESIDENT'S REPORT**
- D. APPROVAL OF AMENDED MISSION STATEMENT**

The 1989 Indiana General Assembly authorized the Trustees of the University to construct, operate, and manage student housing facilities and to issue revenue obligations for this purpose.

It is recommended that the Board of Trustees approve the amendments to the mission statement in Exhibit I-A, which reflect the actions of the Indiana General Assembly.

SECTION II - FINANCIAL MATTERS

A. APPROVAL OF SCHEDULE OF STUDENT FEES 1992-93

The spending level approved for the state universities by the 1991 Indiana General Assembly includes an increase in student fees to supplement the state appropriation.

It is recommended that the per semester credit hour fee be increased by \$4.25 for Indiana resident undergraduate students, \$6.25 for Indiana resident graduate students, \$10.25 for non-resident undergraduate students, and \$12.50 for non-resident graduate students.

Schedule of Fees
Effective Fall Semester 1992
Per Semester Credit Hour

	<u>Undergraduate</u>		<u>Graduate</u>	
	<u>Resident</u>	<u>Non Resident</u>	<u>Resident</u>	<u>Non Resident</u>
Contingent	\$46.25	\$46.25	\$76.00	\$76.00
Instructional Facilities	14.00	14.00	14.00	14.00
Student Services	4.25	4.25	4.25	4.25
Non Resident	_____	<u>92.25</u>	_____	<u>94.25</u>
Total	\$64.50	\$156.75	\$94.25	\$188.50

Approval of the preceding Proposed Schedule of Student Fees is recommended.

B. APPROVAL OF MISCELLANEOUS FEES

1. LABORATORY AND MISCELLANEOUS FEES

<u>Type of Fee</u>	<u>Current Fee</u>	<u>Proposed Fee</u>	<u>Effective Date</u>
Audit Fee (Plus Applicable Lab Fee)	\$25.00	\$25.00	8-31-92
Bad Check Penalty	10.00	10.00	7-01-92
Bowling Lab Fee	32.00	32.00	8-31-92
Campus Services Fee (per semester)	9.00	9.00	8-31-92
Campus Services Fee (per summer session)	2.00	2.00	8-31-92
Change of Schedule	10.00	10.00	7-01-92
Computer Lab Fee	15.00	15.00	8-31-92
Department Exams	10.00	10.00	7-01-92
Graduate Studies Application Fee	10.00	10.00	7-01-92
ID Card Replacement Fee	5.00	5.00	7-01-92
Laboratory Fee	15.00	15.00	8-31-92
Late Registration	10.00	10.00	7-01-92
Nursing Test Fee	N.A.	30.00	8-31-92
Payment Plan Fee	N.A.	25.00	7-01-92

Physical Education Fee	10.00	10.00	8-31-92
Studio Fee	15.00	15.00	8-31-92
Traffic Violation Fines:			
Reckless Driving	N.A.	20.00	7-01-92
Speeding	N.A.	20.00	7-01-92
Parking Handicapped Zone	10.00	10.00	7-01-92
All other violations	5.00	5.00	7-01-92

2. ADMISSION PRICES FOR ATHLETIC EVENTS

It is recommended that 1992-93 admission prices for athletic events be established as follows. A valid student identification card admits USI students free to regularly scheduled athletic events. Children less than 5 years of age will be admitted free when accompanied by an adult. Senior citizens 65 years of age or older will receive a \$1.00 discount on each single-admission ticket or pass. These fees will be effective July 1, 1992.

<u>Athletic Fee</u>	<u>Current Fee</u>	<u>Proposed Fee</u>
BASKETBALL, MEN		
<u>SEASON TICKET</u> (includes men's/women's double headers)		
Reserved Chairback	\$40.00	\$45.00
General Admission Bench, Adult	25.00	30.00
General Admission Bench, Student (non-USI)	10.00	12.50
<u>SINGLE GAME</u>		
Reserved Chairback	5.00	5.00
General Admission Bench	4.00	4.00
General Admission, Student (non-USI)	2.00	2.00
BASKETBALL, WOMEN		
General Admission, Adult	4.00	4.00
General Admission, Student (non-USI)	2.00	2.00
SOCCER		
<u>SEASON PASS</u>		
Adult	20.00	25.00
Student	5.00	10.00
<u>SINGLE GAME</u>		
Adult	4.00	4.00
Student (non-USI)	1.00	2.00
VOLLEYBALL		
Adult	2.00	2.50
Student (non-USI)	1.00	1.00

3. CHILDREN'S CENTER FEES

The following is a schedule of the Children's Center Fees. The current fee rates have been in effect since July 1, 1991. No changes are proposed.

<u>All Day Attendance</u> <u>(Per Day Fees)</u>	<u>Current</u> <u>Fee</u>	<u>Proposed</u> <u>Fee</u>	
One child	\$10.00	\$10.00	
Two children/same family	15.25	15.25	
More than two/same family	20.00	20.00	

<u>Hourly Schedule</u> <u>(Per Hour Fees)</u>	<u>One</u> <u>Child</u>	<u>Two</u> <u>Children</u>	<u>More Than</u> <u>Two Children</u>
One Hour	\$2.25	\$3.25	\$5.00
Two Hours	3.50	4.75	6.25
Three Hours	4.75	6.75	8.75
Four Hours	6.25	8.75	11.50
Five Hours	7.75	10.75	14.00
More Than Five Hours	10.00	15.25	20.00

The minimum weekly fee for each child enrolled will be an amount equal to 50 percent of the charge for their scheduled weekly attendance. A late fee of \$5.00 per hour (or partial hour) will be charged when children are picked up more than fifteen minutes late.

Approval of the preceding Miscellaneous Fee Schedules is recommended.

C. APPROVAL OF CURRENT AND PLANT FUND BUDGETS

The recommended current operating budget for FY 92-93 is an increase of 5.6 percent over the previous fiscal year. Budget increases are included for salaries, wages and employee benefits. The major revenue sources making the increase possible are increased student enrollment and an increase in the student fee rate. The state appropriation for FY93 will be reduced by \$243,873.

Employee compensation accounts for 76.5 percent of the current operating budget. Instruction and instruction-related expenses total 60.1 percent of the budget.

The recommendation is for a balanced budget based upon estimates of revenue, state appropriations, and available resources.

A two-page summary of the Current Operating Budget is contained in Exhibit II-A. The detailed budget will be distributed at the meeting.

Approval of the Current and Plant Fund Budgets is recommended.

D. APPROVAL OF DISABILITY INSURANCE RATES FOR 1992-93

The contract for the University's Long-Term Disability Insurance Program with Teachers Insurance and Annuity Association (TIAA) is to be renewed as of July 1, 1992. The TIAA disability coverage provides income benefits and retirement contributions in the event of a long-term disability. The University pays the total premium cost for 271 eligible employees.

Renewal rates from Teachers Insurance and Annuity Association (TIAA) reflect no rate increase for a twelve-month period beginning July 1, 1992. The current rates have been in effect since July 1, 1991.

	<u>1992-93</u> <u>Rates</u>
Income Premium	\$9.73
Annuity Premium	<u>3.28</u>
Total	\$13.01

Approval of the TIAA Long-Term Disability Insurance rates effective July 1, 1992, is recommended.

E. APPROVAL OF LIFE INSURANCE RATES FOR 1992-93

The University has two group life insurance programs. There are 292 employees and one retiree enrolled in the revised program and 143 employees and 41 retirees in the original program. Employees hired since February 1, 1988, are enrolled in the revised program.

Renewal rates from The Manufacturers Life Insurance Company reflect no rate increase for a twelve-month guarantee period effective July 1, 1992. The current rates have been in effect since July 1, 1989.

The monthly premium rates per \$1000 coverage are:

Life Insurance	\$.27
Accidental Death & Dismemberment	<u>.03</u>
	\$.30

Approval of the Manufacturers Life Insurance Company renewal rates effective July 1, 1992, is recommended.

F. REQUEST FOR APPROVAL FOR LEASE OF LAND IN NEW HARMONY.

The Town of New Harmony has requested a 99-year lease of vacant land owned by the University and located near the maintenance building in New Harmony to erect a pole barn for storage of equipment. It is in the interest of Historic New Harmony to have the structure located there rather than the alternative site on the east side of town in a residential section where homes are of a historical nature and where HNH conducts walking tours.

This land was donated to the University by Historic New Harmony, Inc. in 1986 along with the many other properties used in the New Harmony operation. The University has no known use for this land nor foresees any future need that could not be accommodated by other land held by the University.

Approval of this request to authorize President Rice to request the Indiana Commission for Higher Education, the Indiana State Budget Committee, and the Governor of the State of Indiana to approve the above described lease is recommended.

G. APPROVAL OF BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS

Approval of the following Budget Appropriations, Adjustments, and Transfers is recommended.

1. Additional Appropriations

From: Unappropriated Designated Funds

To: 2-20100	Student Programs Supplies & Expense	\$ 368
To: 2-23100	Faculty Development Travel Supplies & Expense	3,629

From: Unappropriated Auxiliary Funds

To: 3-30608	Athletics Golf Supplies & Expense	400
To: 3-30609	Athletics Cross Country Supplies & Expense	350
To: 3-30604	Athletics - Tennis Women Supplies & Expense	442
To: 3-30611	Athletics - Volleyball Women Supplies & Expense	502

From: Unappropriated Restricted Funds

To: 4-46304	1991-92 CASE Program Personal Services Supplies & Expense	5,900 12,892
To: 4-46304	1991-92 CASE Program Supplies & Expense	174
To: 4-46128	Work/Family Directors Development Personal Services Supplies & Expense	594 9,499
To: 4-46013	Lilly Ethics Project, Cox Personal Services Supplies & Expense	7,000 2,980

SECTION III - PERSONNEL MATTERS

A. APPROVAL OF PERSONNEL ACTIONS

Approval of the following personnel actions is recommended.

- A. Tenure. The following faculty members are recommended for continuous appointment, effective August 23, 1993.

Dal M. Herring, Professor of Communications, School of Liberal Arts

Curt L. Serbus, Assistant Professor of Radiologic Technology, School of Nursing and Health Professions

SECTION III - PERSONNEL MATTERS

A. APPROVAL OF PERSONNEL ACTION

On a motion by Mrs. Torain, seconded by Mr. Huber, the following personnel action was approved.

- A. Tenure. The following faculty members are recommended for continuous appointment, effective August 23, 1993.

Dal M. Herring, Professor of Communications, School of Liberal Arts

Curt L. Serbus, Assistant Professor of Radiologic Technology, School of Nursing and Health Professions

There being no further business, the meeting was adjourned at 11:55 a.m.

University of Southern Indiana
HIGHER EDUCATION SERVICES PLAN

1993

Mission Statement

American education assumes a link between the truth of an idea and the good it promotes for individuals and society. An educated person can be expected not only to be knowledgeable and more financially secure, but also a better citizen, among whose virtues are tolerance, judgment, and belief in freedom for self and others. These values develop in an atmosphere of open inquiry and pursuit of truth. Therefore, as the University of Southern Indiana seeks to support education, social and economic growth, and civic and cultural awareness in southwestern Indiana, it will be devoted primarily to preparing students to live wisely.

The University of Southern Indiana is a broad-based institution providing instruction, research, and service. A liberal arts and science curriculum serves as the foundation for all programs and complements undergraduate programs leading to careers in business, engineering technology, government, health professions, education, and related fields. Selected master's degrees already in existence, and in development, serve persons in professional and technical studies. As a public institution, the University of Southern Indiana counsels and assists both business and industry and social, educational, governmental, and health agencies to higher levels of efficiency and improved services.

The University was established in 1965 in response to a need for public higher education in southwestern Indiana, a region lacking public higher education until that time. Community leaders have supported the University in providing a solid base for its present success and future growth. The University is expected to grow moderately in the years ahead.

A board of nine trustees, appointed by the Governor, governs the University. This board must include one alumnus of the University, one current student, and one resident of Vanderburgh County. Trustee terms are four years, except the

student term, which is two years. The board has powers and duties common to other public post-secondary institutions in the State of Indiana.

A major goal of USI is to increase the postsecondary educational participation of young people and adults in southern Indiana. To this end, the University is developing and emphasizing programs and services for part-time, commuting, and older students as well as traditional college-age students. It has developed partnerships with high schools and has expanded opportunities in the workplace. The University has become an institution which students choose for the strength of its academic programs and the quality of its student life.

In 1984, with the development of affordable student housing adjacent to campus, Southern Indiana Higher Education, Inc., laid the foundation for establishing the University's residential status. Subsequently, the 1989 Indiana General Assembly authorized the Trustees of the University to construct, acquire, operate, and manage student housing facilities and to issue revenue obligations for this purpose. The addition of housing facilities enables residential students to take full advantage of the educational, cultural, and recreational benefits the campus offers.

Excellence in teaching will continue to be the most important criterion in faculty recruitment. At the same time, the ability to do research, to engage in continuous scholarly and creative work, and to provide service, primarily to the region and the state, will be important additional qualifications. Since full-time faculty are the core of the University, USI will continue its efforts to reduce the present reliance on part-time faculty while maintaining flexibility in staffing.

A major emphasis of the University of Southern Indiana continues to be delivery of credit programs. For the near term, the primary curricular offerings will include liberal arts, pre-

professional, professional, technical, and occupational programs at both associate and baccalaureate levels. Moreover, since need for graduate-level programs exists in fields such as business, education, and the health professions, the University will develop master's programs in these areas. Because Evansville serves as the center of a predominantly rural region dotted with smaller population centers, increased educational access for adults will require innovative instructional delivery systems. These include expanded participation in the Indiana Higher Education Telecommunications Systems network.

The University serves approximately 6,500 persons annually through comprehensive noncredit programs of short duration-- including workshops, conferences, seminars, and instructional courses. Noncredit programs will increase as the University continues to address economic, social, and cultural needs in the area.

The University welcomes appropriate partnerships for providing services to its constituency and cooperates with public and private universities, regional hospitals, and a local library consortium to achieve this objective. The University participates with area business, industry, social and governmental agencies for research and development related to the problems and concerns of small business development, labor-management relations, tourism and recreation, health-care delivery, gerontology, energy development (with special attention to coal and oil), and environmental-quality analysis. Community groups often use campus facilities for the purpose of meetings, programs, services, and instruction.

The University enjoys a mutually beneficial relationship with the historic town of New Harmony, Indiana, a community with a rich intellectual and cultural inheritance, providing laboratory learning experiences for the town and the University--both supported by external grants.

The University provides a comprehensive range of support services for students. These include academic skills development, child care, counseling, financial aid, placement, housing, health services, student activities, and athletics (intramural and intercollegiate). The University of Southern Indiana participates in Division II intercollegiate athletics and is a member of the Great Lakes Valley Conference.

The University admits persons graduated from commissioned high schools in Indiana and other states, or persons holding a G.E.D. Certificate. Applicants with less than a "C" average in the combined units of English, mathematics, science, and social studies may enter conditionally and are provided special remedial services. The University extends special efforts to the disadvantaged, who need more than normal assistance to meet their educational goals. Academic progress and graduation standards are based on good practices, in accord with other Indiana institutions of higher education.

Programs in education, engineering technology, and the health professions are accredited by the appropriate professional organizations and state agencies. The University is accredited at the baccalaureate and master's levels by the North Central Association of Colleges and Schools.

CURRENT OPERATING BUDGET SUMMARY

	<u>Actual 1990-91</u>	<u>Appropriation 1991-92</u>	<u>Appropriation Recommended 1992-93</u>
Fund Balance Allocated		100,000	398,420
INCOME			
State Appropriation	14,612,683	15,834,794	15,547,696
Student Fees	6,215,730	7,290,341	8,381,158
Other Income	1,248,599	767,690	1,009,488
Total Income	22,077,012	23,892,825	24,938,342
TOTAL AVAILABLE	22,077,012	23,992,825	25,336,762

MAJOR EXPENSE CLASSIFICATION

Personal Services	15,545,752	18,171,393	19,387,088
Supplies and Expense	4,269,147	4,475,447	4,510,302
Repairs and Maintenance	646,221	710,985	774,477
Capital Outlay	1,109,139	635,000	664,895
Total	21,570,259	23,992,825	25,336,762

FUNCTIONAL EXPENDITURE CLASSIFICATION

Instruction	11,609,616	13,338,655	14,314,233
Instruction Related	981,860	977,336	1,046,492
Student Services	1,385,288	1,591,857	1,622,953
Physical Plant	3,327,304	3,490,816	3,611,274
Administration and General	4,266,191	4,594,161	4,741,810
Total	21,570,259	23,992,825	25,336,762

	<u>Actual</u> <u>1990-91</u>	<u>Appropriation</u> <u>1991-92</u>	<u>Appropriation</u> <u>Recommended</u> <u>1992-93</u>
FUNCTION BY MAJOR EXPENSE CLASSIFICATION			
Instruction			
Personal Services	10,129,549	11,826,737	12,878,499
Supplies and Expense	1,205,167	1,276,486	1,175,864
Repairs and Maintenance	84,897	111,501	135,791
Capital Outlay	190,003	123,931	124,079
Total Instruction	11,609,616	13,338,655	14,314,233
Instruction Related			
Personal Services	564,245	641,922	655,321
Supplies and Expense	62,580	64,642	81,291
Repairs and Maintenance	19,614	18,550	26,646
Capital Outlay	335,421	252,222	283,234
Total Instruction Related	981,860	977,336	1,046,492
Student Services			
Personal Services	1,172,804	1,369,641	1,392,218
Supplies and Expense	175,938	185,553	192,078
Repairs and Maintenance	13,508	12,308	15,543
Capital Outlay	23,038	24,355	23,114
Total Student Services	1,385,288	1,591,857	1,622,953
Physical Plant			
Personal Services	1,380,025	1,582,302	1,603,424
Supplies and Expense	1,348,658	1,368,570	1,447,906
Repairs and Maintenance	332,857	419,960	439,960
Capital Outlay	265,764	119,984	119,984
Total Physical Plant	3,327,304	3,490,816	3,611,274
Administration and General			
Personal Services	2,299,129	2,750,791	2,857,626
Supplies and Expense	1,476,804	1,580,196	1,613,163
Repairs and Maintenance	195,345	148,666	156,537
Capital Outlay	294,913	114,508	114,484
Total Administration and General	4,266,191	4,594,161	4,741,810
Total Budget	21,570,259	23,992,825	25,336,762